

**Civil Assessment
Petition and Order**

Defendant's Request to Set Aside Civil Assessment

Defendant's Name: _____ Case Number: _____

You **must** attach **written** proof of the following. Your proof must show you were not available during the time when your fine was due. I did not pay my court fine because I was

Hospitalized Incarcerated On overseas military duty

In addition, I have the following explanation for not paying the fine:

I declare under penalty of perjury that the foregoing statement is true and correct to the best of my knowledge and that written proof is attached to this form.

Executed at _____ on _____

City and State

Date

Address:

Signature: _____ Phone: _____

**For Court Use Only
Order Regarding Civil Assessment**

The Court, having read and considered the Petition regarding setting aside the Civil Assessment, hereby makes the following order:

The Petition to set aside the Civil Assessment is:

Granted As your fine has been paid in full; the Civil Assessment Fee has been dismissed

Granted You must agree to and comply with a new payment plan or a Civil Assessment in the amount of \$300 will be added to your fine.

Granted You have 10 days to pay the amount of your original fine or a Civil Assessment in the amount of \$300 will be added to your fine.

Denied You have 10 days to pay the amount of your original fine plus \$300 or your case will be referred to a collections agency and the California Franchise Tax Board may attach any tax refund or lottery winnings owed to you.

Amount you owe: \$ _____

Judge's signature

Date